|  |  |
| --- | --- |
| **Student Pub**:  | **Date:** |
| **Student association:**  |  |
| **Fire Contact:**  | **Other participants (name and position)**:  |

| **Relevant factors** | **Reviewed** (tick) |
| --- | --- |
| Familiarise yourself with local fire instructions with an emphasis on roles, responsibilities and tasks |  |
| View [UiO’s film about fire prevention](http://www.uio.no/om/hms/brannvern/informasjonsfilm.html) |  |
| Familiarise yourself with fire safety equipment and installations:* Fire alarm box for early warning of smoke and/or flames
* Escape routes for speedy and safe evacuation
* Emergency opener for escape route for releasing locked doors
* Extinguishing equipment for quick extinguishing when considered justifiable
* Fire and smoke doors to limit the spread of fire and fire gases
* Fire cells to prevent the spread of fire and fire gases to other fire cells (rooms/areas).
* Fire alarm system to ensure sufficient knowledge about early warning
* Sprinkler system (only in certain areas) to prevent the spread of fire and fire gases by automatic release of water from ceiling sprinklers in temperatures above approx. 70˚C
 |  |
| Familiarise yourself with how to maintain fire safety:* The stipulated number of persons shall not be exceeded
* Escape routes must be kept tidy and free of easily flammable materials
* Fire doors, extinguishing and warning equipment must not be blocked or covered
* Pyrotechnics, open flames and the use of a smoke machine are not allowed
* Electric kettles, coffee makers etc. shall be fitted with timers and are only used in facilitated premises
* Restrict the use of extension cords
* Reporting errors, deficiencies and needs that may affect fire safety in the [Speak up](https://www.uio.no/english/about/hse/speak-up/) portal
* Participate in yearly fire drill
 |  |

I have conducted fire training as described in the checklist.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Username

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Pub/Association Date