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| --- | --- |
| **Student Pub**: | **Date:** |
| **Student association:** |  |
| **Fire Contact:** | **Other participants (name and position)**: |

| **Relevant factors** | **Reviewed** (tick) |
| --- | --- |
| Familiarise yourself with local fire instructions with an emphasis on roles, responsibilities and tasks |  |
| View [UiO’s film about fire prevention](http://www.uio.no/om/hms/brannvern/informasjonsfilm.html) |  |
| Familiarise yourself with fire safety equipment and installations:   * Fire alarm box for early warning of smoke and/or flames * Escape routes for speedy and safe evacuation * Emergency opener for escape route for releasing locked doors * Extinguishing equipment for quick extinguishing when considered justifiable * Fire and smoke doors to limit the spread of fire and fire gases * Fire cells to prevent the spread of fire and fire gases to other fire cells (rooms/areas). * Fire alarm system to ensure sufficient knowledge about early warning * Sprinkler system (only in certain areas) to prevent the spread of fire and fire gases by automatic release of water from ceiling sprinklers in temperatures above approx. 70˚C |  |
| Familiarise yourself with how to maintain fire safety:   * The stipulated number of persons shall not be exceeded * Escape routes must be kept tidy and free of easily flammable materials * Fire doors, extinguishing and warning equipment must not be blocked or covered * Pyrotechnics, open flames and the use of a smoke machine are not allowed * Electric kettles, coffee makers etc. shall be fitted with timers and are only used in facilitated premises * Restrict the use of extension cords * Reporting errors, deficiencies and needs that may affect fire safety in the [Speak up](https://www.uio.no/english/about/hse/speak-up/) portal * Participate in yearly fire drill |  |

I have conducted fire training as described in the checklist.

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Signature Username

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Student Pub/Association Date