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| --- | --- |
| **Building/Unit:**  | **Date:** Click here to enter a date. |
| **Exercise leader:**  | **Participants:**  |
| **Floor Contact:**  | **Evacuation time:** |
| **Relevant factors** |
| **Type of drill** (e.g., evacuation, theory, extinguishing)**:** | **The drill has been notified to:**□ The fire brigade□ The Security Operation Centre□ Operations personnel in Estate Department (EA)□ Floor Contacts Other: |
| **Purpose:** |
| **Description of process:** |
| **The following worked well:** |
| **The following worked less well and needs to be followed up:**  |

Errors and deficiencies that require follow-up must be registered in the [Speak up](https://www.uio.no/english/about/hse/speak-up/) portal