## Upkeep of the apartment.

By contract you have a responsibility to keep the apartment in good condition. Most problems are avoided if you adhere to these steps:

- 1. Do a weekly cleaning of the whole apartment
- 2. If something is broken, contact the Researcher Housing office at once
- 3. Always keep some heating on during the winter season, even if you are going away for just a couple of days.
- 4. Always keep the ventilation hatches open also during the winter. Below you will find examples of ventilation hatches.

