



Reconsidering European Contributions to Global Justice

# Data Management Plan

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**Project number (action ID):** H2020-INT-SOCIETY-2015-GLOBUS-693609

**Project acronym:** GLOBUS

**Project title:** Reconsidering European Contributions to Global Justice

**Responsible institution:** University of Oslo, Helene Sjørnsen (Coordinator)

## Document revision history

Version	Date	Modification(s)	Author(s)
<b>v1</b>	31/01/2017	(M8) First version, draft tables for individual data sets	Geir Ove Kværk/ Helene Sjursen
<b>v2</b>	30/06/2017	(M13) In line with new H2020 template. Expanded table for each data set, including common metadata	Geir Ove Kværk/ Helene Sjursen
<b>v3</b>	24/01/2018	(M20) Updated table for each data set. One extra data set (WP2-03). New index of data sets	Geir Ove Kværk/ Helene Sjursen
<b>v4</b>	30/01/2019	(M31) Update for GDPR compliance, updated dataset descriptions. Three extra datasets (WP4-11, WP6-01, WP7-01)	Geir Ove Kværk/ Helene Sjursen
<b>v5</b>	30/05/2020	(M48)	

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## Introduction

The GLOBUS Data Management Plan (DMP) ensures that the data handling within the project is both legally and ethically correct and methodologically sound, and that personal data used in the research complies with the EU General Data Protection Regulation (GDPR), which entered into force on 25 May 2018. The plan describes the types of data that are generated and collected during the project, the standards used, how the data will be exploited and shared, as well as the preservation and storage of data.

The DMP evolves during the lifespan of the project. The DMP and information on each dataset will be updated at regular intervals (v1-v5: months 8, 13, 20, 31 and 48).

The GLOBUS DMP is based on the template for the H2020 Data Management Plan v1.0 (13/10/2016). It follows the Horizon 2020 guidelines on Data Management and Open Access to Scientific Publications and Research Data as well as the general principles for FAIR data management (**F**indable, **A**ccessible, **I**nteroperable, **R**e-usable).

The first part of this DMP (sections 1-6) outlines GLOBUS' data management policy in terms of data gathering, storing, archiving and sharing, as well as relevant ethical issues. The second part (section 7) contains detailed information on relevant data management issues for each dataset generated by the project.

## 1. Data Summary

### 1.1 Project objectives

Reconsidering European Contributions to Global Justice (GLOBUS) critically examines the European Union's contribution to global justice. Combining normative and empirical research, the project studies the contents and conduct of the EU's external policies with a particular focus on climate justice, migration, trade and development regimes, peace and conflict resolution, gender and human rights. It involves scholars from several disciplines: politics; international relations; philosophy; economy; law; and sociology. The research is conducted within five thematic work packages: WP1 Global Political Justice; WP2 Climate Change and Global Justice; WP3 Migration and Global Justice; WP4 Trade, Development and Global Justice; WP5 Security and Global Justice.

### 1.2 Data types and formats

GLOBUS researchers conduct social science research that first and foremost involves generating new data in the form of semi-structured interviews with experts, government representative, EU and member state officials, EU representatives and officials from third countries, representatives from NGOs and international organisations. This is an open interview form based on an interview guide with an informal grouping of topics and questions to be adapted to the interview setting, allowing new ideas to be brought up during the interview as a result of what the interviewee says. In some cases, interviews are audio recorded and stored as audio files. In most cases, however, the interviews are not recorded due to the sensitivity of the issues and the risk of key informants not speaking frankly and openly about the questions at hand if the information is recorded and potentially distributed to others. This data consists in interview notes in the form of text files (see details on formats in section 2.3).

GLOBUS researchers also collect and analyse existing data in the form of publicly available documents. This includes official documents, speeches and statements, policy documents, parliamentary and media debates, as well as public polling data. Individual researchers

reference the original data in the relevant publications. Generally, documents are collected online from publicly available websites and databases, and information on the databases that have been searched and information on how to access them will be provided in the academic publication. These same overviews will also be archived. Some data (for example online media debates), although publicly available, may after some years either be deleted or difficult to track, or they are not available through searchable databases (for example official documents retrieved through freedom of information requests). A researcher may for such reasons create a dataset with fulltext versions of the documents which is made available open access, while ensuring compliance with the GDPR (when dealing with personal data) and copyright regulations.

### 1.3 Expected volume of the data

The size of the data collected in this project is limited, and mainly in the form of text files. The volume of each dataset has been estimated based on information on file formats and expected volume (e.g. number of planned interviews x average duration + quality of the format and the number of intermediate versions). In most cases the size is larger in the active phase (storage) than in the archiving phase (deposit). See more in section 7 below for details per dataset.

### 1.4 Data utility

Data generated and collected by GLOBUS researchers would be useful for the broader scientific community for the sake of validating results presented in GLOBUS's scientific publications. Some of the collected data such as media debates and official documents may also be useful for future social science research. In the case of anonymised interviews, these are unlikely to be useful for future research by a third party. The relevance of the information that they contain cannot be assessed unless the data processor has some idea of the institutional affiliation of the interviewee. In order to be considered reliable, the information provided by one interviewee also needs to be cross checked with information from other interviewees representing different institutions and different interests. Such cross-checking is not possible with anonymised interviews. Finally, interviews will be semi-structured and geared towards a specific research question rather than take the form of open-ended surveys of a set of actors' views or experiences with regard to a broader theme. The information that they contain is thus unlikely to be relevant for third parties.

## 2. FAIR data

### 2. 1. Making data findable, including provisions for metadata (F)

#### **Persistent identifiers**

All GLOBUS datasets will upon archiving in a repository be assigned a persistent identifier (PID) in the form of a unique and permanent URL (Uniform Resource Locator) or DOI (Digital Object Identifier). As a general rule, GLOBUS datasets will be archived in the Norwegian Centre for Research Data (NSD) repository, which assigns and use a permanent URL as a PID.

#### **Naming conventions**

GLOBUS datasets will be named as follows: GLOBUS-WPX[work package number]-OO[number of the dataset in this WP]-Name[last name(s) of the researcher(s) in charge]-datatype [interview, other].

## Metadata

All datasets will be described with metadata – a common set of characteristics or attributes of the data – to allow for discovery and analysis and to support effective data sharing. GLOBUS will use the Data Documentation Initiative (also known as DDI or DDI Metadata) international standard which is well suited for describing social science research information. This standard is used by NSD for their data archives.

The DDI standard will be complemented with some metadata terms from the Dublin Core Schema to allow for more refined metadata. All GLOBUS datasets will, as a minimum, be described according to these terms:

- Project information
- Data title
- Responsible researcher\*
- Data type
- Keywords\*
- Description
- Language
- Collection period
- Methods
- Versions
- Size\*
- Is the data person-identifiable?
- Publications based on the data
- Access rights\*

\*Terms from Dublin Core, the others from DDI.

Thematic search keywords will be provided to optimize possibilities for re-use.

The data owner will assign a version number from V0.1 to V0.9 to each dataset when the data is still being used (storage phase). The final deposited data will be given the version number V1.0 (archive phase). Any changes made to the dataset after deposition are logged in the repository's version control system.

## 2.2. Making data openly accessible (A)

### Repositories

After the end of the project (31/05/2020), and as soon as the project results have been published in the form of peer-reviewed publications, the GLOBUS datasets will be deposited with the Norwegian Centre for Research Data (NSD). NSD is one of the world's largest research data archives and ensures safe and sustainable storage. This repository is available to all GLOBUS researchers regardless of their institutional affiliation. Upon deposition, the data supplier (GLOBUS researcher) and NSD will sign an archiving agreement, which regulates the terms and conditions for archiving and making research data accessible:

[http://www.nsd.uib.no/arkivering/en/006\\_archiving\\_agreement.pdf](http://www.nsd.uib.no/arkivering/en/006_archiving_agreement.pdf).

### Access to data

Considering the research questions at hand, some of the raw data generated by semi-structured interviews with high-level diplomats and policy makers, will need to be treated with confidentiality. Some interviews will not be recorded due to the sensitivity of the issues and the risk of key informants not speaking frankly and openly about the questions at hand if the information is recorded and potentially made available to others. Other interviews may be recorded, but the audio files will not be made available to others. Such off-the-record interviews are relevant in cases where the person would not allow the interview to take place should the information be made openly accessible. The interviewees speak frankly about their institutions' assessments with regard to potentially sensitive political issues as well as about their relations with representatives of other institutions and countries.

In cases where there is a risk that the interviewee could be identified (i.e. due to the small number of people in similar high-level positions) or in cases where the appropriate level of anonymisation entails that the interview data would lose its value for other researchers, third parties will not be given access neither to raw data nor interview notes.

Less sensitive interview data will either be recorded and transcribed, or interview notes will be taken. Based on a cost-benefit analysis, the researcher will decide if anonymisation or pseudonymisation of data is appropriate in order to allow for reuse. In most cases, *pseudonymisation*, or de-identification, is the relevant means of mitigating the ethical concerns arising from the use of personal data, as it gives the researcher generating the data the opportunity to re-identify the interview objects. In line with GDPR Art. 6(4), pseudonymised data may be used beyond the purpose for which the data was originally collected, and data subjects' rights to data access, rectification, or erasure no longer apply. *Anonymisation* entails that it is no longer possible to identify individuals in a dataset, even by the party responsible for the anonymisation, and will due to the nature of the data be less relevant for GLOBUS researchers. Depending on the nature of the data, and the consent given by the data subjects, interview data will be made available to third parties either open access or with restrictions. In the latter case, access will be granted by agreement with the data owner (researcher), and only for the purpose of scientific research, on the basis of a signed loan agreement with the repository. The GLOBUS website will make reference to datasets used in project publications, by linking to the data repository (persistent identifier).

If a collection of full-text documents is made available to third parties, the researcher will make sure to comply with copyright and GDPR regulations. If any of the latter entails that the raw data cannot be deposited, the dataset will consist in an overview of documents identified and a reference to how/where they could be accessed at the time of deposit.

### 2.3. Making data interoperable (I)

The data to be deposited and made available for other researchers will be archived in standard formats and in compliance with available open software applications to allow for data exchange and reuse. The file formats for the different kinds of data are listed below. By using DDI and Dublin Core as metadata standards the interoperability within the European Open Data Space is guaranteed.

Type of data	File format
Interview transcripts, questionnaires, notes, summaries, extracts; observational field notes; minutes of meetings; speech/conversation transcripts; correspondence; press clippings	PDF (.pdf)
Audio-taped interviews	WAVE/BWF (.wav) [MP3 (.mp3)]
Database with documents (secondary use)	Excel (.xls, .xlsx), PDF (.pdf)
Statistical data	SPSS (.sav), SPSS portable (.por), STATA (.dta), DDI (.xml), data (.csv) + setup (.txt)

## 2.4. Data re-use (R)

Data that is made available for re-use will be so after the end of the project (31/05/2020), or when the project results have been published in the form of peer-reviewed publications. The latter may entail a later date for re-use of data than the end of the project period due to delays in publications in many scientific journals.

Project-generated data will be made available under a Creative Commons license, which manages copyright and the terms and conditions for access and reuse. A CC licence requires attribution of the licensor (data supplier) when the use involves public sharing.

## 3. Allocation of resources

### 3.1 Costs

Costs related to overall data management activities are limited, as this an integral part of the management of research activities of all GLOBUS researchers. Data management activities at the consortium level is an integral part of Work Package 9 Coordination and Management. No specific funds have been set aside for this, other than the relevant salary costs for the Scientific Coordinator and the Project Manager.

All interviews will be conducted under the promise of anonymity/confidentiality as the substantive areas of analysis include what we define as sensitive issues. When possible, interview notes and transcripts will be pseudonymised so that single respondents cannot be identified, and then made available for open access. The degree to which datasets will be openly accessible is in some cases dependent on the costs related to anonymisation. As the costs of pseudonymisation/anonymisation can be high, and each GLOBUS partner institution will make an assessment of the potential benefit to other researchers of making datasets available, compared to the estimated costs involved. For each data set below, we have estimated such costs. If the datasets are considered to be of high value to other researchers also when anonymised, the partner in question will consider spending GLOBUS funds to ensure anonymisation. The question of costs for long-term preservation of data is not relevant, as archiving of data with the NSD (and similar repositories) is free of charge.

### 3.2 Data management responsibilities

The GLOBUS Executive Board – consisting of the GLOBUS work package leaders – is responsible for the project's data management policy and open access policy. The GLOBUS Coordinator Helene Sjursen handles the implementation of this policy, with the aid of the GLOBUS Project Manager. All GLOBUS researchers are responsible for their datasets and for complying with the terms of this DMP as well as their own institution's data management policy and ethical regulations.

## 4. Data security

All data generated – regardless of the need for confidentiality – will be safely stored both during the analysis phase (phase I) and during the preservation phase (phase II). During Phase I (Storage), when researchers actively use the data, it will be stored in personal password-protected spaces on secure university servers, which provide appropriate back-up solutions. Data may be stored preliminarily on personal computer hard drives, laptops and/or on paper, but will be transferred as soon as possible to secure servers .



In Phase II (Archiving), when the researchers' project specific use of the data has finished, data will be deposited for long-term storage in a certified repository, most notably the NSD (Norwegian Centre for Research Data) which offers a free high-quality service.

## **5. Ethical aspects**

Ethical issues related to the data collection and management is described in the GLOBUS Description of the Action (DoA). It is the responsibility of the data collecting partner to ensure compliance with ethics requirements of his/her home institution and country.

The main ethical aspects in GLOBUS relate to humans as participants in research mainly through interviews. The interviewees will be experts, government representatives/civil servants as well as policy stakeholders selected on the basis of their position within institutions or organisations that have insights into the EU's policies on global justice. Only the summary findings from the interviews will be made publicly available through the scientific publications of the project. Interviewees will not be speaking of their private experiences or even speaking in a personal capacity, but as representatives of an institution. All interviewees will receive the same information prior to the interviews, including an explanation of the purpose of the interview, the anonymity guarantee, and plans for publication of results. Personal data will be treated in line with GDPR until the moment of anonymization when there will be no long-term stored links between the personal data (name/affiliation/position) and the interview data. Most GLOBUS researchers will want to keep the possibility of re-identifying their interview data for use in line with the premises for the interviews and use of this data.

## 6. Template for individual datasets

Topics	Explanations/guidance notes	Details
Project title**	Reconsidering European Contributions to Global Justice (GLOBUS)	---
Project id**	H2020-INT-SOCIETY-2015-GLOBUS-693609	---
Project abstract**	GLOBUS is a research project that critically examines the European Union's contribution to global justice. Challenges to global justice are multifaceted and what is just is contested. Combining normative and empirical research GLOBUS explores underlying political and structural obstacles to justice. Analyses of the EU's positions and policies are combined with in-depth studies of non-European perspectives on the practices of the EU. Particular attention is paid to the fields of migration, trade and development, cooperation and conflict, as well as climate change. <a href="http://www.globus.uio.no">www.globus.uio.no</a>	---
Data title**	Example: <b>GLOBUS-WPX-X-Name-keyword</b>	Please fill in details here
Responsible**	Name of researcher, and institution	Please fill in details here
Data type**	What kind of data are generated: text, pictures, sound, video etc. – be specific	Please fill in details here
Keywords**	Keywords describing the data and related analysis/research thematically	Please fill in details here
Description**	Abstract, table of contents and/or free-text description of the data, including such details as: sample, units of analysis, geographical reach, time period covered, target groups etc. If the data is based re-use of original/existing data, see box below.	Please fill in details here
Language**	If language varies in certain phases (i.e. Norwegian at note/recording stage and English at final archiving stage), please specify	Please fill in details here
Collection period**	When did you, or do you plan to, collect data?	Please fill in details here
Methods**	Briefly describe the methods used in the data collection	Please fill in details here
Versions**	Estimate dates for first, intermediate and final versions of your dataset	Please fill in details here
Size**	Be as specific as possible on the file formats and the size of the data set. <i>Examples:</i> Size of interview recordings = number of interviews planned x average duration + format	Please fill in details here

	and quality. Size of existing documents = number of documents x average number of pages + format and quality.	
Person-identifiable data**	Yes or no. If yes, please provide details on anonymisation or pseudonymisation, and if relevant on any required permissions	Please fill in details here
Publications based on the data**	Give details on already published publications, or planned publications, based on the data	Please fill in details here
Access rights**	Describe your plans for giving access to others for your archived data (after you have used it for the GLOBUS purpose). If any restrictions should apply – that you can grant access to some researchers, or that you deny access for everyone – please justify! If you do not provide access, what kind of information will you archive openly (overview, protocols etc.). Note: Open access is the default option.	Please fill in details here
Re-use of existing data	If you re-use existing data/documents: provide details on the origin of the data (name/sources), and specify whether you have the rights to collect and (if relevant) provide access to them. Describe briefly how you will document the use in a manner that can be archived, such as: collection, access, overviews and protocols available in the long term	Please fill in details here <u>if relevant</u>
Context	Specify briefly the GLOBUS context for your data (link to GLOBUS activities, tasks or deliverables etc.	Please fill in details here
Costs	Estimate costs for making data available and reusable/transferrable through anonymisation of transcripts. Are there other related relevant costs, if so please estimate.	Please fill in details here
Storage (phase I)	In the project period when you actively use the data: specify briefly local/institutional IT solutions used for storage (common server, password protected, who has access, back-up solutions?). Note: storage on PC hard drive only is not allowed.	Please fill in details here
Archiving (phase II)	When your project specific use of the data has finished: We prefer NSD to be used as archive for all. If you prefer other archiving solutions, give details and explain why.	Please fill in details here
Other comments	Any other information or comments?	Please fill in details here <u>if relevant</u>

\*\* = Metadata terms that will be linked to all datasets in the archiving phase

## 7. Dataset template-specific information

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Project title	Reconsidering European Contributions to Global Justice (GLOBUS)
Project id	H2020-INT-SOCIETY-2015-GLOBUS-693609
Project abstract	GLOBUS is a research project that critically examines the European Union's contribution to global justice. Challenges to global justice are multifaceted and what is just is contested. Combining normative and empirical research GLOBUS explores underlying political and structural obstacles to justice. Particular attention is paid to the fields of migration, trade and development, cooperation and conflict, as well as climate change. <a href="http://www.globus.uio.no">www.globus.uio.no</a>
Data title	<b>GLOBUS-WP1-01-Sjursen-interview-notes</b>
Responsible	Helene Sjursen, ARENA Centre for European Studies, University of Oslo
Data type	Text files, notes from semi-structured interviews
Keywords	Global justice, EU foreign policy, global governance, human rights
Description	Interviews with representatives from EU institutions (EEAS, European Commission, European Parliament) as well as diplomats from EU member states
Language	English
Collection period	2016-2019
Methods	Semi-structured interviews: Open interviews based on an interview guide with questions to be adapted to the institutional position of the interviewee as well as his/her specific professional experience. New issues may be brought up and further pursued during the interview as a result of information from the interviewee. The interviews will not be recorded due to the sensitivity of the issues and the risk of key informants not speaking frankly and openly about the questions at hand. Interview notes will be taken and summaries made (1-3 pages per interview).
Versions	Vo.1-0.9 = Versions of the dataset in the research phase. V1.0 = Version for final archiving.
Size	10 interviews which last on average 60 minutes each. Text files with notes of 1-3 pages for each interview. Expected size of final dataset: 10 PDF files * 100 kB; in total 1 MB.
Person-identifiable data	Yes
Publications based on the data	GLOBUS working papers. Details to be defined.
Access rights	The interviewees are promised full anonymity and that no other person than the researcher would have access to the data material. The transcript of the interviews will only be available to the author. However, pseudonymised versions of the interview summaries may be made accessible through NSD after the project has ended.
Re-use of existing data	No
Context	GLOBUS WP1 Global Political Justice
Costs	Pseudonymisation: 4 hours or approx. 130 euro per interview. No storage or archiving costs.
Storage (phase I)	The data is stored on a personal, password-protected storage area at the University of Oslo server
Archiving (phase II)	After the end of the project period (01/06/2020), and when the peer-reviewed scientific article(s) using the data have been published, the data will be archived at the Norwegian Centre for Research Data (NSD)

Other comments	--
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Data title	<b>GLOBUS-WP2-01-Aamodt-Boasson-interview-notes</b>
Responsible	Solveig Aamodt, ARENA Centre for European Studies, University of Oslo Elin Lerum Boasson, Department of Political Science, University of Oslo
Data type	Text files (PDF): Transcripts of semi-structured interviews
Keywords	Climate Justice, International Climate Policy, BASIC countries, EU
Description	Semi-structured interviews with key informants in Brussels and in the international climate negotiations, including some telephone interviews.
Language	Norwegian and English will be used in the interviews depending on the language the informant prefers to speak. The notes and transcripts will be in the language of conversation.
Collection period	2017-2019
Methods	Semi-structured interviews: Open interviews based on an interview guide with questions to be adapted to the institutional position of the interviewee as well as his/her specific professional experience. New issues may be brought up and further pursued during the interview as a result of information from the interviewee. The interviews will not be recorded due to the sensitivity of the issues and the risk of key informants not speaking frankly and openly about the questions at hand. Interview notes will be taken and summaries made (1-5 pages per interview).
Versions	V0.1-0.9 = Versions of the dataset in the research phase V1.0 = Version for final archiving
Size	5-15 interviews which last (a) 30-80 minutes each (b) on average 40 minutes each. Text files with notes of 1-5 pages for each interview. Expected size of final dataset: 15 PDF files * 100 kB; in total 1.5 MB
Person-identifiable data	Yes. In the process of using the transcripts the person is identifiable. When the research has been published, interview notes or summaries will be archived after pseudonymisation so that data cannot be traced back to individual persons. All individual level data available to users are anonymised.
Publications based on the data	GLOBUS working paper and peer-review journal article. Details to be defined.
Access rights	Interviews with key informants are usually done in confidence that the information will not be distributed to others. Information given in interviews can be sensitive and to protect the interviewees, transcripts will be available only to the authors. Interviewees have been promised anonymity in publications, and that the information they give will be used for the research purposes specified only.. The interviews are given in a specific context, at a specific time. The notes and transcripts from interviews are therefore subjective documents, documenting the meeting between the researcher and the informant at that specific time and place, and it would not be advisable to use them as sources for other researchers.
Re-use of existing data	No

Context	WP2 Global Justice and Climate Change, task 2.1
Costs	A cost-benefit analysis of potential anonymisation will be made. Anonymisation of notes/summaries would cost approx. 170 euro (4 hours) per interview.
Storage (phase I)	Will be stored on password protected and firewall protected work computer that is connected to a central server at the University of Oslo. All are well-managed and protected systems for back-up of all the computer data. No data will be stored on personal computers or other less protected places expect for during the interview phase.
Archiving (phase II)	After the end of the project (01/06/2020), and when the peer-reviewed scientific article(s) using the data have been published, the data will be deposited with the Norwegian Centre for Research Data (NSD).
Other comments	--



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Data title	<b>GLOBUS-WP2-05-Cross-participant-observation</b>
Responsible	Mai'a Cross, ARENA Center for European Studies, University of Oslo
Data type	Notes
Keywords	Climate change, Paris climate agreement, COP21
Description	Attended 2015 UN climate summit in Paris, observed discussions, and took notes.
Language	English
Collection period	December 2015
Methods	Participant observation
Versions	Vo.1. in research phase, unchanging since this is based on notes from being at the UN climate negotiations. V1.0 in archiving phase
Size	3 word documents of less than 200KB each, dated December 2015: 9 pages, 2 pages, and 14 pages, respectively.
Person-identifiable data	Yes
Publications based on the data	"Environmental and Climate Diplomacy," (with Diarmuid Torney) in Camilla Adelle, Katja Biedenkopf, and Diarmuid Torney (eds) <i>The External Dimension of European Union Environmental Policy: Rules, Regulation and Governance Beyond Borders</i> , Palgrave, 2017. "Partners at Paris? Climate Negotiations and Transatlantic Relations," (special issue) <i>Journal of European Integration</i> , forthcoming 2018.
Access rights	Notes from the observation will only be available to the author.
Re-use of existing data	No
Context	GLOBUS WP2, tasks 2.2 and 2.3
Costs	
Storage (phase I)	The data is stored on a personal, password-protected storage area at the University of Oslo server.
Archiving (phase II)	The data is stored on a personal, password-protected storage area at the University of Oslo server.
Other comments	--

Project title	Reconsidering European Contributions to Global Justice (GLOBUS)
Project id	H2020-INT-SOCIETY-2015-GLOBUS-693609
Project abstract	GLOBUS is a research project that critically examines the European Union’s contribution to global justice. Challenges to global justice are multifaceted and what is just is contested. Combining normative and empirical research GLOBUS explores underlying political and structural obstacles to justice. Particular attention is paid to the fields of migration, trade and development, cooperation and conflict, as well as climate change. <a href="http://www.globus.uio.no">www.globus.uio.no</a>
Data title	<b>GLOBUS-WP2-06-Cross-EU-official-documents</b>
Responsible	Mai’a Cross, ARENA Center for European Studies, University of Oslo
Data type	Publicly available downloaded EU documents, overviews/protocols
Keywords	Climate change, Paris climate agreement, COP21
Description	Process-tracing of changes over time in EU climate policy
Language	English
Collection period	2015-2017
Methods	Process-Tracing
Versions	Vo.1-.09 in research/storage phase. Data will be updated as more EU documents become available. V1.0 in archiving phase
Size	Approximately 20 PDF files from the EU with a total size of less than 1MB.
Person-identifiable data	No
Publications based on the data	“Environmental and Climate Diplomacy,” (with Diarmuid Torney) in Camilla Adelle, Katja Biedenkopf, and Diarmuid Torney (eds) <i>The External Dimension of European Union Environmental Policy: Rules, Regulation and Governance Beyond Borders</i> , Palgrave, 2017. “Partners at Paris? Climate Negotiations and Transatlantic Relations,” (special issue) <i>Journal of European Integration</i> , forthcoming 2018.
Access rights	Official documents will not be archived as such, but overviews/protocols of the analysed documents will be openly accessible through NSD
Re-use of existing data	Yes, publicly available documents
Context	GLOBUS WP2, tasks 2.2 and 2.3
Costs	None
Storage (phase I)	The data is stored on a personal, password-protected storage area at the University server.
Archiving (phase II)	After the end of the project period (01/06/2020), and when the peer-reviewed scientific article(s) using the data have been published, the data will be archived at the Norwegian Centre for Research Data (NSD)
Other comments	--

Project title	Reconsidering European Contributions to Global Justice (GLOBUS)
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Project abstract	GLOBUS is a research project that critically examines the European Union’s contribution to global justice. Challenges to global justice are multifaceted and what is just is contested. Combining normative and empirical research GLOBUS explores underlying political and structural obstacles to justice. Particular attention is paid to the fields of migration, trade and development, cooperation and conflict, as well as climate change. <a href="http://www.globus.uio.no">www.globus.uio.no</a>
Data title	<b>GLOBUS-WP3-01-Olsen-media-analysis</b>
Responsible	Espen D. H. Olsen, Arena, University of Oslo
Data type	Text files
Keywords	Migration, public debates, political narratives, conceptions of justice, national policies, refugees, migration
Description	<u>Analysis of Norwegian public discourse addressing the following WP3 question: “What <i>understanding</i> of Global Justice/Justice is <i>embedded</i> in the Norwegian public discourses concerning migrants?”</u> SOURCES: News media coverage, including editorials, in four leading print newspapers with opposite political positions (e.g. left & right). REFERENCE PERIOD: 2014-2016. KEY MOMENTS FOR DISCOURSE ANALYSIS: <ol style="list-style-type: none"> <li>1. EU-Turkey Statement (“Agreement”), 18 March 2016 – analysis of the press in this time span: two weeks before, one week after.</li> <li>2. Analysis of the press during the 2014 elections of the European Parliament (May 2014) in relation to migration and Norway’s role in handling migration and the positioning of Norwegian authorities toward EU institutions (specific to Norway as strongly included non-member). Press analysis two weeks before, two weeks after.</li> <li>3. Analysis of the press in one national “key moment”: National debates and civil society reactions to the refugee controversy as that peaked in November 2015 when migration flows to the EU <i>and</i> Norway were deemed as a crisis by authorities and the media. Particular focus on the migrants coming through the Arctic route, crossing the Norwegian border with Russia in Storskog. Follow-up will be the debates on the decision to temporarily suspend the Schengen Agreement and reinstate border controls. This case (key national moment) is particularly important to understand Norway’s attitude to the refugee situation and their situating in a Europeanized policy environment of migration.</li> <li>4. Analysis of the press in an “eventless” week of no particular relevance and analysis of the debate during that time span.</li> </ol> Media content analysis will follow WP3 guidelines regarding dominant narratives on immigration, refugees and the concept of justice. Metadata will be collected only in relation to main news articles (date, place of publication etc).
Language	Norwegian
Collection period	19 January-1 March 2018
Methods	Internet search engines, text analysis, discourse analysis based on keywords
Versions	Vo.1.-0.3 in research phase (August-September-October 2017). V1.0 in archiving phase
Size	Corpus: 463 articles.
Person-identifiable data	Yes, but only insofar text sources specifically name certain persons. The data are not private, but taken from public debates in public news media.

Publications based on the data	“From Humanitarian Needs to Controlling Borders: Norwegian Newspaper Narratives and Conceptions of Justice in the European Migration Crisis”, journal article, planned to be published also journal special issue “Talking Migration in the EU space”, <i>International Spectator</i> (revision under review 25.01.2019)
Access rights	A list of the relevant documents will be made available, with URL links, where relevant. Full access for everyone interested, to the degree that the researcher has rights to share documents (paywall or not). All specific text data points used for substantive purposes will be marked in the publications, as well as a disclaimer on the openness of the data.
Re-use of existing data	Data will be collected from publicly available news media archives. In the case of paywall for archives, the researcher will not archive the text files after analysis has been finalized
Context	WP3 Migration and Global Justice, task 3.1
Costs	No known paywall/archive costs for accessing past news articles of the selected news websites, but possible costs involved in accessing print newspaper articles. Existing subscriptions through the University library will most likely be valid, thus no costs
Storage (phase I)	The data is stored on a personal, password-protected storage area at the University of Oslo server.
Archiving (phase II)	After the end of the project period (01/06/2020), and when the peer-reviewed scientific article(s) using the data have been published, the data will be archived at the Norwegian Centre for Research Data (NSD)
Other comments	--

Project title	Reconsidering European Contributions to Global Justice (GLOBUS)
Project id	H2020-INT-SOCIETY-2015-GLOBUS-693609
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Data title	<b>GLOBUS-WP3-02-Holst-interview-notes</b>
Responsible	Cathrine Holst, ARENA
Data type	Text documents (Word)
Keywords	Case study of EU's role in the Beijing +20 process. Data are notes from interviews (texts) with key actors in this process.
Description	Interviews conducted in June 2017: two with representatives from EIGE (European Institute for Gender Research, Vilnius), two with representatives from EWL (European Women's Lobby, Stockholm and Brussels). Additional interview conducted December 2017 with gender expert in the European Parliament.
Language	English, apart from one interview in Norwegian/Swedish
Collection period	June-December 2017
Methods	Semi-structured interviews: Open interviews based on an interview guide where questions were adapted to the institutional position of the interviewee as well as his/her specific professional experience. New issues were brought up and further pursued during the interview as a result of information from the interviewee. The interviews were not recorded due to the sensitivity of the issues and the risk of key informants not speaking frankly and openly about the questions at hand. Interview notes were taken and summaries made (1-3 pages per interview).
Versions	Vo.1-0.9 = Versions of the dataset in the research phase. V1.0 = Version for final archiving.
Size	5 interviews (ca. 1 hour duration each). 60 minutes each. Text files with notes of 1-3 pages for each interview. Expected size of final dataset: 5 PDF files * 100 kB; in total 0,7 MB.
Person-identifiable data	Dataset anonymised.
Publications based on the data	GLOBUS working paper January 2018. Journal article 2019.
Access rights	The interview notes will be deposited in anonymous versions at NSD. Access granted to other researchers via application.
Re-use of existing data	No
Context	GLOBUS WP3, task 3.5. Case study of the Beijing +20 process.
Costs	Estimated costs for anonymisation approx. 4 hours or 130 euro pr. interview
Storage (phase I)	The data is stored on a personal, password-protected storage area at the University of Oslo server.
Archiving (phase II)	After the end of the project period (01/06/2020), and when the peer-reviewed scientific article(s) using the data have been published, the data will be archived at the Norwegian Centre for Research Data (NSD)

Other comments	The interview data will be supplemented with reading of public documents and media texts (already available on the web)
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Project title	Reconsidering European Contributions to Global Justice (GLOBUS)
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Project abstract	GLOBUS is a research project that critically examines the European Union's contribution to global justice. Challenges to global justice are multifaceted and what is just is contested. Combining normative and empirical research GLOBUS explores underlying political and structural obstacles to justice. Particular attention is paid to the fields of migration, trade and development, cooperation and conflict, as well as climate change. <a href="http://www.globus.uio.no">www.globus.uio.no</a>
Data title	<b>GLOBUS-WP4-07-Saltnes-interviews-donorcoordination</b>
Responsible	Johanne Døhlie Saltnes, ARENA Centre for European Studies, University of Oslo
Data type	10-15 semi-structured interviews, individual data
Keywords	Donor coordination, aid effectiveness, EU development policy, negotiations of EU development documents
Description	The dataset is composed of justifications/ arguments presented by a number of countries in the negotiations of the document 'the EU code of conduct on complementarity and division of labour' which was adopted by the Council in May 2007. The units of analysis are the justifications presented by different representatives for their position. The time period covers 2006 and the first half of 2007, the period when the document was negotiated in the Council working group CODEV. Interview transcripts from interviews with officials from the Commission, Council Secretariat, France, Spain, Germany, Austria, Finland, Sweden, the UK and the Netherlands. The data covers the negotiations of an EU document that were negotiated in the working group in the Council, CODEV, during 2006 and the first half of 2007.
Language	English
Collection period	Face to face and telephone interviews, August-November 2016 Interviews conducted: 11/8/16, 18/8/16, 18/8/16, 30/8/16, 31/8/16, 1/9/16, 2/9/16, 12/9/16, 14/9/16, 16/9/16, 21/9/16, 10/10/16 13/10/16.
Methods	Semi-structured interviews: Open interviews based on an interview guide with questions to be adapted to the institutional position of the interviewee as well as his/her specific professional experience. New issues may be brought up and further pursued during the interview as a result of information from the interviewee. The interviews are recorded. Interview notes will be taken and summaries made.
Versions	V0.1-0.9 = Versions of the dataset in the research phase. V1.0 = Version for final archiving. The final version of the dataset includes transcripts of all interviews
Size	15 semi-structured interviews which lasted on average 1 hour. The transcripts of these interviews varies between 10 and 20 pages. They are stored in separate text files (.docx), one for each interview. Both the audio recording and the transcript is stored during the research phase. Expected size of final dataset: 15 PDF files * 200 kB; in total 3 MB
Person-identifiable data	Yes. The interview notes will be pseudomised after the project ends
Publications based on the data	GLOBUS working paper in 2019. Peer-reviewed article published in Journal of European Integration 11 October 2018.
Access rights	The interviewees were during the interviews promised pseudonymity. The transcript of the interviews are only available to the author. However, pseudomised versions of the interview summaries may be made accessible through NSD after the project has ended.

Re-use of existing data	No
Context	GLOBUS WP4, deliverable 4.5
Costs	Anonymizing 15 interview notes, approx. 4 working hours or 130 euro per interview
Storage (phase I)	The data is stored on a personal, password-protected storage area at the University of Oslo server.
Archiving (phase II)	After the end of the project period (01/06/2020), and when the peer-reviewed scientific article(s) using the data have been published, the data will be archived at the Norwegian Centre for Research Data (NSD)
Other comments	--



Project title	Reconsidering European Contributions to Global Justice (GLOBUS)
Project id	H2020-INT-SOCIETY-2015-GLOBUS-693609
Project abstract	GLOBUS is a research project that critically examines the European Union's contribution to global justice. Challenges to global justice are multifaceted and what is just is contested. Combining normative and empirical research GLOBUS explores underlying political and structural obstacles to justice. Particular attention is paid to the fields of migration, trade and development, cooperation and conflict, as well as climate change. <a href="http://www.globus.uio.no">www.globus.uio.no</a>
Data title	<b>GLOBUS-WP4-o8-Saltnes-documents-donorcoordination</b>
Responsible	Johanne Døhlie Saltnes, ARENA Centre for European Studies, University of Oslo
Data type	Official documents from five EU member states' archives such as logs, letters, speaking notes, e-mails, meeting minutes. Minutes from UK parliamentary debates. Text stored as PDF files.
Keywords	Donor coordination, aid effectiveness, EU development policy, negotiations of EU development documents
Description	The dataset is composed of justifications/arguments presented in the negotiations of 'the EU code of conduct on complementarity and division of labour' which was adopted by the Council in May 2007. The dataset includes all justifications presented by government representatives during the negotiations in the Council's Working Party on Development Cooperation (CODEV) in the period 1.1.2006-1.7.2007.
Language	English, Danish, Swedish.
Collection period	August 2016 – November 2017 Freedom of information requests were conducted to Danida 22.09-2016 (id: 2016-39406), to DFID 19/8/16 (id: F2016-258) and to Sweden 19/7/17 (id: UD2017/04925/RS). Responses were received 21/09/2016 (DFID), 10/11/2016 (Danida) and 8/2/2018. Official documents from EU websites and member states websites were searched for During august, September and October 2016.
Methods	<ol style="list-style-type: none"> <li>1. Systematic searches on official websites of the EU and member states</li> <li>2. Freedom of information request to Denmark and the UK</li> </ol>
Versions	Vo.1-0.9 = Versions of the dataset in the research phase. V1.0 = Version for final archiving. The final version of the dataset, includes transcripts of all interviews and documents provided by the FOI requests.
Size	Official documents are on average 3 pages and amount to about 35 documents in total. PDF files, approx. 35 x 200 KB = 7 MB
Person-identifiable data	No
Publications based on the data	GLOBUS working paper expected February 2018. Peer-reviewed publication in journal expected during 2018.
Access rights	All official documents and parliamentary debates are already available on member state and EU websites. Access rights to documents obtained through FOI requests are given only to the person that has requested them and are therefore not stored publically.
Re-use of existing data	Yes, official documents
Context	GLOBUS WP4, deliverable 4.5
Costs	None

Storage (phase I)	The data is stored on a personal, password-protected storage area at the University of Oslo server.
Archiving (phase II)	The data is stored on a personal, password-protected storage area at the University of Oslo server.
Other comments	--

Project title	Reconsidering European Contributions to Global Justice (GLOBUS)
Project id	H2020-INT-SOCIETY-2015-GLOBUS-693609
Project abstract	GLOBUS is a research project that critically examines the European Union’s contribution to global justice. Challenges to global justice are multifaceted and what is just is contested. Combining normative and empirical research GLOBUS explores underlying political and structural obstacles to justice. Particular attention is paid to the fields of migration, trade and development, cooperation and conflict, as well as climate change. <a href="http://www.globus.uio.no">www.globus.uio.no</a>
Data title	<b>GLOBUS-WP4-09-Saltnes-interviews-TradeDev</b>
Responsible	Johanne Døhlie Saltnes, ARENA Centre for European Studies, University of Oslo
Data type	10-15 semi-structured interviews, individual data
Keywords	EU consensus on Development; EU post-Cotonou agenda; EU’s trade and development policy
Description	The dataset is composed of justifications/ arguments presented by EU representatives on the negotiations of two main documents in the EU’s development policy namely the 2017 Consensus on development and the EU’s negotiation mandate to the Post-Cotonou process. Interview transcripts from interviews with officials from the Commission, , and the European Parliament.
Language	English
Collection period	August 2016- December 2019 6 interviews conducted so far: 11/8/16, 1/9/16, 31/8/16 and 30/5/18 (Brussels). More interviews will take place in 2019.
Methods	Semi-structured interviews: Open interviews based on an interview guide with questions to be adapted to the institutional position of the interviewee as well as his/her specific professional experience. New issues may be brought up and further pursued during the interview as a result of information from the interviewee.. Interviews will be recorded and transcribed
Versions	VO.1-0.9 = Versions of the dataset in the research phase. First version of dataset August 2016. First version of dataset included the interviews that were conducted prior to the negotiations of the documents in the EU. V1.0 = Version for final archiving. Final version of dataset January 2018. The final version of the dataset is expected to ready in January 2018 when the main round of interviewing has been conducted.
Size	10-15 semi-structured interviews which is expected to last on average 1 hour. The transcripts of these interviews will vary between 10-20 pages. They are stored in separate text files (.docx), one for each interview. Both the audio recording and the transcript is stored during the research phase. Expected size of final dataset: 15 PDF files * 200 kB; in total 3 MB
Person-identifiable data	Yes. The interview notes will be pseudomised after the project ends
Publications based on the data	GLOBUS working paper spring 2018
Access rights	The interviewees were during the interviews promised pseudonymity. The transcript of the interviews are only available to the author. However, pseudomised versions of the interview summaries may be made accessible through NSD after the project has ended.

Re-use of existing data	No
Context	GLOBUS WP4, deliverable 4.6
Costs	Pseudomising 15 interview notes, approx. 4 working hours or 130 euro per interview
Storage (phase I)	The data is stored on a personal, password-protected storage area at the University of Oslo server.
Archiving (phase II)	After the end of the project period (01/06/2020), and when the peer-reviewed scientific article(s) using the data have been published, the data will be archived at the Norwegian Centre for Research Data (NSD)
Other comments	--

Project title	Reconsidering European Contributions to Global Justice (GLOBUS)
Project id	H2020-INT-SOCIETY-2015-GLOBUS-693609
Project abstract	GLOBUS is a research project that critically examines the European Union’s contribution to global justice. Challenges to global justice are multifaceted and what is just is contested. Combining normative and empirical research GLOBUS explores underlying political and structural obstacles to justice. Particular attention is paid to the fields of migration, trade and development, cooperation and conflict, as well as climate change. <a href="http://www.globus.uio.no">www.globus.uio.no</a>
Data title	<b>GLOBUS-WP4-10-Saltnes-documents-TradeDev</b>
Responsible	Johanne Døhlie Saltnes, ARENA Centre for European Studies, University of Oslo
Data type	Official documents, including European Commission documents, Council documents, minutes from debates in the European parliament, EP reports on the Consensus and the post-Cotonou agenda including opinions of different EP committees, parliamentary debates from EU member states on the issues.
Keywords	EU consensus on Development; EU post-Cotonou agenda; EU’s trade and development policy
Description	The dataset is composed of justifications/ arguments presented by EU representatives on the negotiations of two main documents in the EU’s development policy namely the 2017 Consensus on development and the EU’s negotiation mandate to the Post-Cotonou process.
Language	English
Collection period	August 2016- November 2019
Methods	Systematic searches on official websites of the EU and member states. FOI request to the EU through the platform <a href="http://www.asktheeu.org">www.asktheeu.org</a> . Request made 10.08.2017 and is available (open access) at the following link: <a href="https://www.asktheeu.org/en/request/new_consensus_on_development?no_cache=incoming-14602#incoming-14602">https://www.asktheeu.org/en/request/new_consensus_on_development?no_cache=incoming-14602#incoming-14602</a> All documents are available from that link. FOI request sent to Denmark 5.3.18, response 25.4.18. FOI request sent to UK 5.3.18, response 13.6.18 (id: F2018-108).
Versions	V0.1-0.9 = Versions of the dataset in the research phase. First version of dataset August 2016. V1.0 = Version for final archiving. Final version of dataset November 2019.
Size	Official documents are on average 10 pages and will amount to about 40 documents in total. PDF files, approx. 40 x 200 KB = 8 MB
Person-identifiable data	No
Publications based on the data	GLOBUS working paper spring 2019
Access rights	Access rights to documents obtained through FOI requests are given only to the person that has requested them and are therefore not stored publically.
Re-use of existing data	Yes, official documents
Context	GLOBUS WP4, deliverable 4.6
Costs	None

Storage (phase I)	The data is stored on a personal, password-protected storage area at the University of Oslo server.
Archiving (phase II)	The data is stored on a personal, password-protected storage area at the University of Oslo server.
Other comments	--

Project title	Reconsidering European Contributions to Global Justice (GLOBUS)
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Project abstract	GLOBUS is a research project that critically examines the European Union's contribution to global justice. Challenges to global justice are multifaceted and what is just is contested. Combining normative and empirical research GLOBUS explores underlying political and structural obstacles to justice. Particular attention is paid to the fields of migration, trade and development, cooperation and conflict, as well as climate change. <a href="http://www.globus.uio.no">www.globus.uio.no</a>
Data title	<b>GLOBUS-WP4-11-Saltnes-interviews-LGBTI</b>
Responsible	Johanne Døhlie Saltnes, ARENA Centre for European Studies, University of Oslo
Data type	12 semi-structured interviews, individual data
Keywords	EU foreign policy; LGBTI rights, global justice; human rights sanctions
Description	The dataset is composed of justifications presented by representatives of donors of the global north's for their reaction to the Anti-Homosexuality Act passed in Uganda in 2014. Interview transcripts from interviews with officials from the Commission, External Action Service, Civil Society Organisations and Diplomatic missions (US and Netherlands).
Language	English
Collection period	May 2018- November 2018. Interviews conducted on 28/5/18 (2), 30/5/18, 7/9/18, 19/9/18, 17/10/18 (2), 20/10/18, 22/10/18 (2), 31/10/18, 6/11/18.
Methods	Semi-structured face to face and telephone interviews: Open interviews based on an interview guide with questions to be adapted to the institutional position of the interviewee as well as his/her specific professional experience. New issues may be brought up and further pursued during the interview as a result of information from the interviewee. Interviews will be recorded and transcribed
Versions	Vo.1-0.9 = Versions of the dataset in the research phase. First version of dataset May 2018. V1.0 = Version for final archiving. Final version of dataset completed December 2018.
Size	12 semi-structured interviews which last on average 1 hour. The transcripts of these interviews will vary between 10-20 pages. They are stored in separate text files (.docx), one for each interview. Both the audio recording and the transcript is stored during the research phase. Expected size of final dataset: 12 PDF files * 200 kB; in total 3 MB
Person-identifiable data	Yes. The interview notes will be pseudomised after the project ends
Publications based on the data	GLOBUSs working paper spring 2019
Access rights	The interviewees were during the interviews promised pseudonymity. The transcript of the interviews are only available to the author. However, pseudomised versions of the interview summaries may be made accessible through NSD after the project has ended.
Re-use of existing data	No
Context	GLOBUS WP4, deliverable 4.5
Costs	Pseudomising 12 interview notes, approx. 4 working hours or 130 euro per interview

Storage (phase I)	The data is stored on a personal, password-protected storage area at the University of Oslo server.
Archiving (phase II)	After the end of the project period (01/06/2020), and when the peer-reviewed scientific article(s) using the data have been published, the data will be archived at the Norwegian Centre for Research Data (NSD)
Other comments	--



Project title	Reconsidering European Contributions to Global Justice (GLOBUS)
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Data title	<b>GLOBUS-WP6-01-BRICS-studytrips-notes</b>
Responsible	Helene Sjursen, ARENA Centre for European Studies, University of Oslo
Data type	Text files, notes from seminars
Keywords	Global justice, EU foreign policy, global governance, contesting justice1
Description	Notes from seminars and meetings between GLOBUS researchers and e of academics, policymakers, civil society representatives and other policy stakeholders in India, South Africa, Brazil, Russia and China
Language	English
Collection period	5 November 2017 – 20 September 2019
Methods	Seminars and meetings in the BRICS states allowing GLOBUS researchers to explore in detail the perspectives of these third states and identify key issues of contestation. Open discussions based on presentations of the GLOBUS project and on presentations of the third states' perspectives. New issues are brought up and further pursued during the meetings. The meetings and seminars are not recorded. One of the GLOBUS researchers take notes which are compiled and shared with the other GLOBUS researchers taking part in the visit (total of 1-3 pages per meeting).
Versions	V0.1-0.9 = Versions of the dataset in the research phase. V1.0 = Version for final archiving.
Size	Approximately 10 meetings during each of the 5 study visits.. Text files with notes of 10-20 pages for each of the 5 visits. Expected size of final dataset: 5 PDF files * 200 kB; in total 1 MB.
Person-identifiable data	Yes
Publications based on the data	GLOBUS research report on third-state perspectives (D6.4) and policy briefs (D7.5).
Access rights	The notes from the meetings will only be available to the GLOBUS consortium.
Re-use of existing data	No
Context	GLOBUS WP6 The EU and its Contestants
Costs	None
Storage (phase I)	The data is stored on password-protected storage areas at the GLOBUS partner institutions' servers
Archiving (phase II)	The data is stored on password-protected storage areas at the GLOBUS partner institutions' servers
Other comments	--

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Project abstract	GLOBUS is a research project that critically examines the European Union's contribution to global justice. Challenges to global justice are multifaceted and what is just is contested. Combining normative and empirical research GLOBUS explores underlying political and structural obstacles to justice. Particular attention is paid to the fields of migration, trade and development, cooperation and conflict, as well as climate change. <a href="http://www.globus.uio.no">www.globus.uio.no</a>
Data title	<b>GLOBUS-WP7-01-policy-dialogue-notes</b>
Responsible	Helene Sjursen, ARENA Centre for European Studies, University of Oslo
Data type	Text files, notes from dialogue meeting
Keywords	Global justice, EU foreign policy, global governance, human rights, gender, trade and development, migration, climate change, climate justice, security
Description	Notes from discussions at five tables at the second GLOBUS policy dialogue meeting in Brussels, 29 May 2018
Language	English
Collection period	29 May 2018
Methods	Dialogue meeting between GLOBUS researchers and 30 representatives of Brussels-based civil society representatives. The dialogue was set up to discuss: how do civil society organisations assess the work the European Union does outside its own borders; and how do these organisations themselves work with the EU? The discussions were not recorded. One GLOBUS researcher took notes at each of the five tables at the dialogue. The notes have been compiled and shared with the other GLOBUS researchers taking part in the dialogue (total of 3-6 pages per table).
Versions	Vo.1 = Version of the dataset in the research phase. V1.0 = Version for final archiving.
Size	Text files with notes. Expected size of final dataset: 5 PDF files * 100 kB; in total 0,5 MB.
Person-identifiable data	Yes
Publications based on the data	GLOBUS policy recommendations, as well as a number of academic publications, as this dialogue was meant to inform the research activities in all thematic GLOBUS work packages. Details to be defined.
Access rights	The transcripts of the discussions is only available to the GLOBUS consortium. However, pseudonymised versions of summaries of the discussions may be made accessible through NSD after the project has ended.
Re-use of existing data	No
Context	GLOBUS WP7 Policy Recommendations
Costs	Pseudonymisation: 10 hours or approx. 130 euro. No storage or archiving costs.
Storage (phase I)	The data is stored on password-protected storage areas at the GLOBUS partner institutions' servers
Archiving (phase II)	After the end of the project period (01/06/2020), and when the peer-reviewed scientific article(s) using the data have been published, the data will be archived at the Norwegian Centre for Research Data (NSD)
Other comments	--