The course leader must first express the minimum requirements for a report to be approved, e.g. as a “checklist”.

As a general rule: we recommend maximum two rounds of corrections/comments, and by default one round.

Written corrections and communications will mainly take place in Canvas. However, oral feedback can also be a part of correcting, and just as useful.

First submissions may require just one feedback, i.e. a supervisor adds comments to a submitted report, and is approved without needing to review the student´s edits.

However, depending on the course´s priorities, a second feedback can be given to elevate the quality even further, i.e. a supervisor adds comments to a corrected report, and is finally approved.

If a report is obviously prepared with little effort/lacking key points: return with brief explanation, do NOT use time on this. If second report is clearly better, it can be corrected, but generally, this will be the final correction.

If a corrected version, at any stage, is of clearly insufficient effort: Discuss with lab responsible on issuing warning/failing the report (not PhD’s responsibility to fail someone based on report quality).