|  |  |
| --- | --- |
| **Project title** |  |
| **Project team leader** |  |
| **Institution** |  |
| **Department** |  |
| **Additional team members** |  |

**SPARK Social Innovation – 2024**

**Proposal elements**

**A. Project description (page limit: This cover page and maximum 3 additional pages)**

1. Description of unmet need/social challenge the project is addressing.
2. Provide a summary of your project, highlighting in particular how it aims to address an unmet need and/or how your project is expected to have an impact.
3. Describe the research basis for the project.
4. Explain how/where your project will be implemented and which stakeholders you see as the most relevant partners or collaborators in your project.
5. Describe the current development stage of the project idea and (if applicable) future development plans.
6. If relevant, indicate at what scale your project idea will operate initially and how it could be implemented at a larger scale in the future (other regions, other sectors and/or other countries).
7. Applicant credentials (brief description of why the team is suitable to pursue this project).

*Remember that the panel needs to quickly understand what the unmet need/social challenge is, and how your project idea will have an impact or provide a solution to that problem. A good application conveys the main message in a clear manner that experts not working directly in the field can grasp. At the same time, it is important to give a realistic insight into your idea/project and provide enough details to the evaluators.*

**B. Motivational letter from project team leader (page limit: 2 pages)**

1. Why do you want to be in SPARK Social Innovation?
2. What is your vision for the project?

**C. Estimated budget (page limit: 1 page)**

*We ask that you write a simple budget in line with the activities provided in the project description.*

* + 1. *Please note that there is an annual payment of 400 000 NOK, ie in early spring 2025 and 2026 (subject to approval of mid term report).*
		2. *Please note that this is not external funding, but internal UiO funding and hence not subject to overhead related to salary costs.*
		3. *We accept that some funding is allocated to external parties provided that this is necessary to realise your project idea, however we ask you to use as much of the funding as possible on UiO staff and running costs. If you plan to use a lot of funding on external parties, please get in touch with us.*
		4. *Please keep funding of permanent research staff (frikjøp) to a minimum, funding of temporary staff is however encouraged. If you plan to use a lot funding of permanent research staff (frikjøp), please get in touch with us.*

**D. CV of project team leader (no page limit, RCN format is preferred)**

*All four parts of the proposal should be converted to PDF-files and uploaded in the online application form.*