INF5181: Process Improvement and Agile Methods in Systems **Development**

Lecture 03: **Processes and Process Modeling (Section B)**



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Structure of Lecture 03

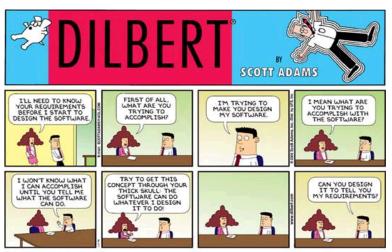
- Hour 1:
 - Light-weight (agile) processes / Evolutionary development ◄



- XP, Crystal and Scrum
- Hour 2:
 - Scrum (cont'd)
 - Choosing the right process (model)
- Hour 3:
 - Homework exercise
 - Question/answer session about project



Requirements and Customers



Scott Adams, Inc./Dist. by UFS, Inc.

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The Agile Manifesto

We are uncovering better ways of developing software by doing it and helping others do it. Through this work we have come to value:

Individuals and interactions over processes and tools
Working software over comprehensive documentation
Customer collaboration over contract negotiation
Responding to change over following a plan

That is, while there is value in the items on the **right**, we value the items on the **left** more.

http://www.agilemanifesto.org/



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Extreme Programming

- Origin: Kent Beck, Ward Cunningham, Ron Jeffries (end of 1990s)
- Idea: "light weight" process model, agile process
- Characteristic:
 - "Minimum" of accompanying measures (documentation, modeling , ...)
 - Team orientation (e.g., common responsibility for all development artifacts)
 - Small teams (12-14 persons)
 - Involvement of user/client at an early stage
 - Social orientation
- Scope: Prototype projects, small projects, low criticality of the results



XP - Rules and Practices

http://www.extremeprogramming.org/rules.html

Planning

User stories are written (by the customer!). User stories are written (by the customer Release planning creates the schedule. Make frequent small releases.

The Project Velocity is measured. The project is divided into iterations. Iteration planning starts each iteration. Move people around.

A stand-up meeting starts each day. Fix XP when it breaks.

Designing

Simplicity.

Choose a system metaphor.

Use CRC* cards for design sessions.

Create spike solutions to reduce risk.

No functionality is added early.

Refactor whenever and wherever possible.

* CRC = Class Responsibility Collaborator

Coding

The customer is <u>always available</u>.
Code must be written to agreed <u>standards</u>.
Code the <u>unit test first</u>. All production code is pair programmed.
Only one pair integrates code at a time.
Integrate often. Use collective code owners Leave optimization till last. No overtime.

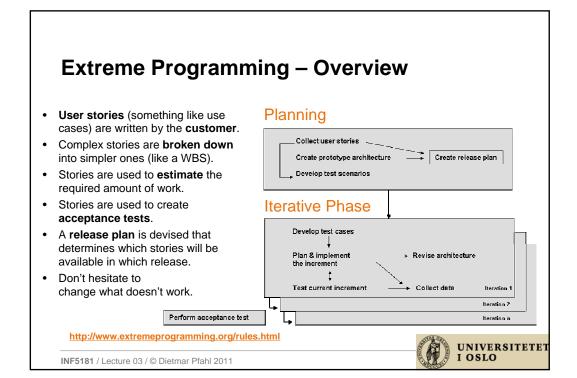
Testing

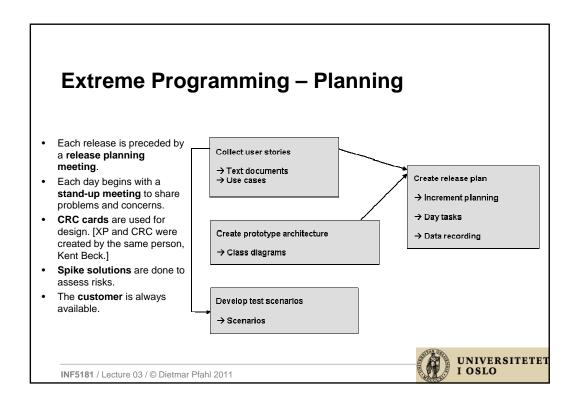
All code must have unit tests. All code must pass all <u>unit tests</u>.

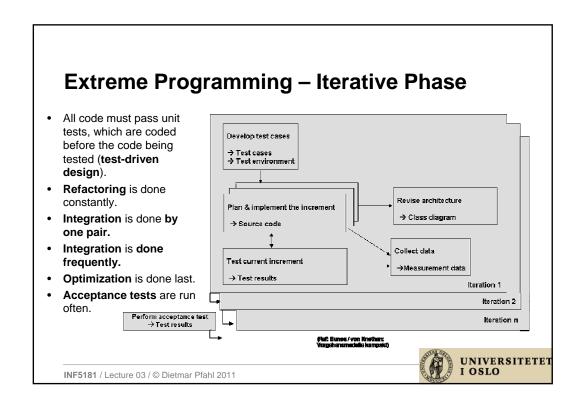
All code must pass all <u>unit tests</u> before it can be released.

When <u>a bug is found</u> (acceptance) tests are created. Acceptance tests are run often and the score is published.

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Requirements vs. User Stories

Traditional requirement – "shall" statements:

- "The system shall provide a user configurable interface for all user and system manager functions"
- "The user interface shall be configurable in the areas of:
 - Screen layout
 - Font
 - Background and text color

Corresponding "User Story":

- "As a system user or system manager, ...
- ... I want be able to configure the user interface for screen layout, font, background color, and text color, ...
- ... So that I can use the system in the most efficient manner"

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3

who - what - why



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From Requirement to User Story – Functional Requirements

Requirement:

 The system shall provide the capability for making hotel reservations.

User Story 1:

 As a <u>premiere member</u>, I want to <u>search for available discounted</u> <u>rooms</u>.

User Story 2:

 As a <u>vacationer</u>, I want to <u>search for</u> available rooms.

User Story 3:

 As a <u>vacationer</u>, I want to <u>save my</u> <u>selections</u>.



From Requirement to User Story – Non-Functional Requirements

Requirement:

■ The system shall ...

User Story 4:

 As a <u>vacationer and user of the hotel website</u>, I want <u>the system to be available 99.99% of</u> the time.

User Story 5:

 As a <u>vacationer</u>, I want <u>web-pages to</u> download in <4 seconds.

User Story 6:

 As the <u>hotel website owner</u>, I want <u>10,000</u> concurrent users to be able to access the site at the same time with no impact to performance.

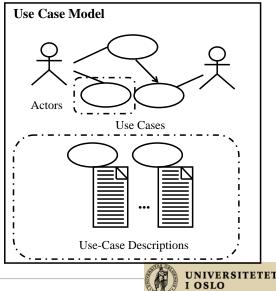


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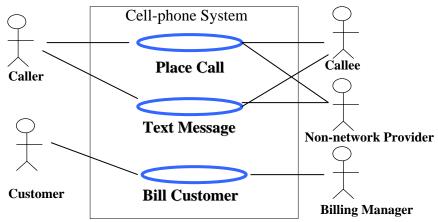
Use Case Model: Use Case Diagrams and Descriptions Use Case Model

Use Case Description:

- · Name of Use Case
- Actors associated with Use Case
- · Pre-conditions
- · Post-conditions
- Normal Flow of Events (Basic Scenario)
- Alternative Flow of Events (Alternative Scenarios)
- ...



Use Case Model – Example



A model of what the system is supposed to do (use case), the system's surroundings (actors), and their associations.

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Use Case: Place Call

Actors: Caller, Callee, Network Provider

Pre-conditions: A caller wants to make a call to a callee. The cell phone is switched on and connected to a cell phone network. The phone is idle.

Post-conditions: On successful completion, the phone is idle. The caller has been connected to the callee for voice communication.

Basic Scenario:

- The caller activates the "call" option. (this may be by opening the phone or selecting some UI element.)
- The system displays a blank list of digits and indicates it is in "call" mode.
- The user enters digits (ALT 1).
- The system displays the entered digits.
- The user selects the "dial" option (ALT 2).
- The system sends the sequence of digits to the network provider.
- The network provider accesses the network and makes a connection (ALT 3, ALT 4).
- The callee answers (ALT 5).
- The network provider completes the voice connection.
- The caller and callee engage in voice communications.
- The caller hangs up (ALT 6).
- The system returns to idle mode.
- End of Use Case.



Use Case: Place Call

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Pre-conditions: A caller wants to make a call to a callee. The cell phone is on and connected to a cell phone network. The phone is idle.

Post-conditions: On successful completion, the phone is idle. The caller has been connected to the callee for voice communication.

Alternative Scenarios:

ALT 1: The user uses speed dial.

- A1-1: The user enters a single digit and selects "dial".
- A1-2: The system accesses the phone number associated with the digit (ALT 1.1).
- A1-3: Use case continues at step 6.

ALT 1.1: No speed dial number is associated with the entered digit.

- A1.1-1: The system ignores the "dial" command and displays the digit.
- A1.1-2: Use case continues at step 4.

ALT 2: The user cancels the operation.

• A2-1: Use case continues at step 12.



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CRC Card

- CRC = Class-Responsibility-Collaboration
- Used in OOA to identify classes, their responsibilities, and their collaborations

• Format:

Class Name	
Superclasses	
Subclasses	
Responsibilities	Collaborators



CRC Cards for a 'Clock'

- We want to design a clock.
- The clock should:
 - Have a way to set the current time
 - Display the time in hours, minutes, and seconds in different formats
 - Update the time to keep it current





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Scenario 1: The Ticker Ticks

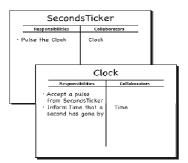
 The SecondsTicker pulses the Clock

SecondsTicker		
Responsibilities	Collaborators	
• Pulse the Clock	Clack	
	I	



Scenario 1: The Ticker Ticks

- The SecondsTicker pulses the Clock
- The Clock updates Time

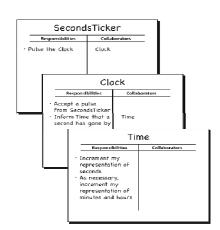


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Scenario 1: The Ticker Ticks

- The SecondsTicker pulses the Clock
- The Clock updates Time
- · Time updates itself

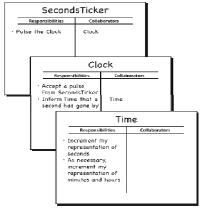


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Scenario 1: The Ticker Ticks

- The SecondsTicker pulses the Clock
- The Clock updates Time
- Time updates itself

End of Scenario



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Scenario 2: Clock Responds with the Time

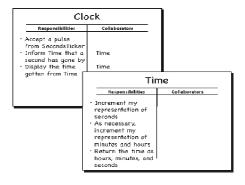
· Display the time

Clock		
Responsibilities	Collaborators	
Accept a pulse from SecondsTicker Inform Time that a second has gone by Display the time gotten from Time	Time Time	



Scenario 2: Clock Responds with the Time

- · Display the time
- Collaborator: Return hours, minutes, & seconds



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Scenario 2: Clock Responds with the Time

- · Display the time
- Collaborator: Return hours, minutes, & seconds
- Translate the time into the display format

Responsibilities	Collaborators
Accept a pulse	
from SecondsTicker	
Inform Time that a	Time
second has gone by	
Display the time	Time
gotten from Time	
Translate the time	
into the display	
format	



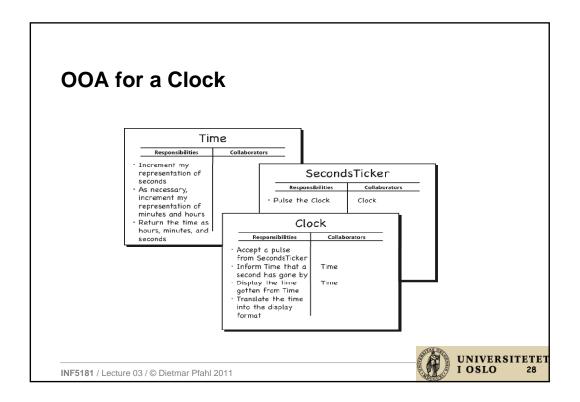
Scenario 2: Clock Responds with the Time

- · Display the time
- Collaborator: Return hours, minutes, & seconds
- Translate the time into the display format

End	of	Scenario
LIIG	O.	Occitatio

Clo	ck	
Responsibilities	Collaborators	
Accept a pulse from SecondsTicker Inform Time that a second has gone by Display the time gotten from Time Translate the time into the display format	Time Time	

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Why CRC Cards?

- Forces you to think in "objects"
- Help you identify objects and their responsibilities
- Help you understand how the objects interact
- · Cards form a useful record of design activity
- Cards work well in group situations and are understandable by non-technical stakeholders.

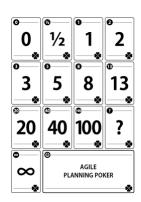
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Planning Poker /1

- Participants in planning poker include all of the developers on the team
- Step 1: Give each estimator a deck of cards
- Step 2: Moderator reads description of User Story to be estimated.
- Step 3: Product owner answers any question the estimators may have about the User Story.
- Step 4: Each estimator privately selects a card representing his or her estimate. Cards are not shown until each estimator has made a selection.

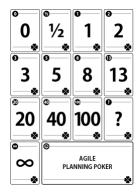
• ...





Planning Poker /2

- Step 5: When everyone has made an estimate, the cards are simultaneously turned over.
- Step 6: If estimates differ, the highest and lowest estimates are explained by the estimators otherwise the estimation is completed for this User Story.
- Step 7: The group can discuss the story and their estimates for a few more minutes. The moderator can take any notes he/she thinks will be helpful when this story is being programmed and tested. After the discussion, each estimator re-estimates by selecting a card.



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→ Go to Step 5.

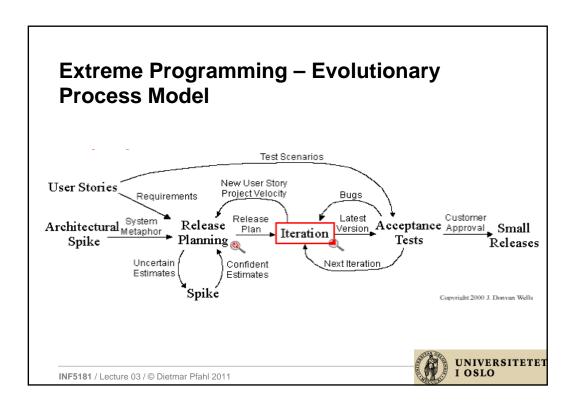
Note: In many cases, the estimates will already converge by the second round. But if they have not, continue to repeat the process. The goal is for the estimators to converge on a single estimate that can be used for the story. It rarely takes more than three rounds, but continue the process as long as estimates are moving closer together.

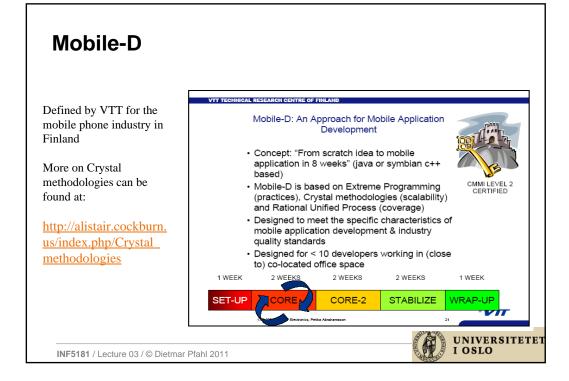
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Refactoring

- Refactoring is a disciplined technique for restructuring an existing body of code, altering its internal structure without changing its external behavior. (Invented by Martin Fowler)
- · Many refactorings can be automated
- Catalogue of refactorings: http://www.refactoring.com/catalog/index.html
- Note: It is not always clear (a) how to detect refactoring opportunities and (b) what refactoring(s) are most appropriate (→ 'code smells': http://en.wikipedia.org/wiki/Code smell)







Scrum Preparation Sprint planning meeting Product backing India release pan Assemble team Assemble team Assemble team Sorum antefacts Product backing Scrum nater Scrum roles Scrum roles Scrum roles Scrum roles INF5181 / Lecture 03 / © Dietmar Pfahl 2011

Scrum - Roles: "Pigs" and "Chicken"

"Pig" roles

- Pigs are the ones committed to the project in the Scrum process; they are the ones with "their bacon on the line".
 - Product Owner
 - Scrum Master (or Facilitator)

- Team



"Chicken" roles

- Chicken roles are not part of the actual Scrum process, but must be taken into account.
 - Users
 - Stakeholders (customers, vendors)
 - Managers
- Note: An important aspect of an Agile approach is the practice of involving users, business and stakeholders into part of the process. It is important for these people to be engaged and provide feedback into the outputs for review and planning of each sprint.





Scrum - Roles

"Pig" roles:

- Product Owner
 - The Product Owner represents the voice of the customer ensuring that the Team works on the right things from a business perspective.
 - The Product Owner writes user stories, prioritizes them, then places them in the product backlog.
- Scrum Master (or Facilitator)
 - Scrum is facilitated by a ScrumMaster, whose primary job is to remove impediments to the ability of the team to deliver the sprint goal.
 - The ScrumMaster is not the leader of the team (as they are self-organizing) but acts as a buffer between the team and any distracting influences.
 - The ScrumMaster ensures that the Scrum process is used as intended. The ScrumMaster is the enforcer of rules.
- Team
 - The team has the responsibility to deliver the product.
 - A team is typically made up of 5–9 people with crossfunctional skills to do the actual work (designer, developer, tester, etc.).

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"Chicken" roles:

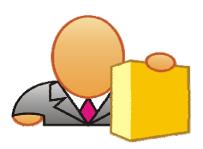
- Users
 - The software is being built for someone.
- <u>Stakeholders</u> (customers, vendors)
 - The people that will enable the project, and for whom the project will produce the agreedupon benefit(s) which justify it. They are only directly involved in the process at sprint reviews.

• Managers

 People that will set up the environment for the product development organizations.



Product Owner



- Defines the features of the product
- Decides on release date and content
- Is responsible for the profitability of the product (ROI)
- Prioritizes features according to market value
- Adjusts features and priority every iteration, as needed
- Accepts or rejects work results



Scrum Master



- Represents management to the project
- Responsible for enacting Scrum values and practices
- Removes impediments
- Ensures that the team is fully functional and productive
- Enables close cooperation across all roles and functions
- Shields the team from external interferences



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Team



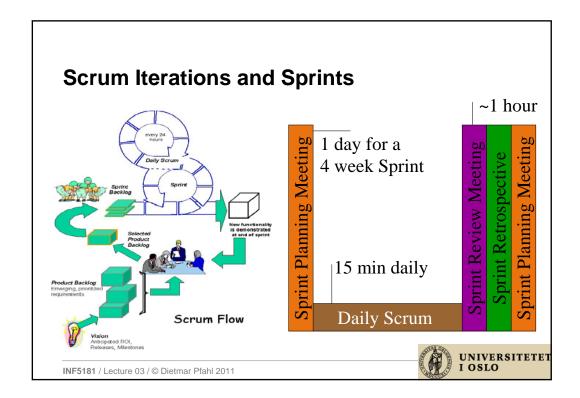
- Typically 5-9 people
- Cross-functional:
 - Programmers, testers, user experience designers, etc.
- Members should be full-time
 - May be exceptions (e.g., database administrator)
- · Teams are self-organizing
 - Ideally, no titles but rarely a possibility
- Membership should change only between sprints



Structure of Lecture 03

- Hour 1:
 - Light-weight (agile) processes / Evolutionary development
 - XP, Crystal and Scrum
- Hour 2:
 - Scrum (cont'd)
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Scrum - Meetings

Daily Scrum

- Each day during the sprint, a project status meeting occurs. This is called a "scrum", or "the daily standup". Daily scrum guidelines:
 - The meeting starts precisely on time. Often there are team-decided punishments for tardiness (e.g. money, push-ups, hanging a rubber chicken around your neck)
 - All are welcome, but only "pigs" may speak
 - The meeting is time-boxed (15 minutes) regardless of the team's size
 - All attendees should stand (it helps to keep meeting short)
 - The meeting should happen at the same location and same time every day
- During the meeting, each team member answers three questions:
 - What have you done since yesterday?
 - What are you planning to do by today?
 - Do you have any problems preventing you from accomplishing your goal? It is the task of the ScrumMaster to remind the
 - team of these questions.

Sprint Planning Meeting

- Select what work is to be done
- Prepare the Sprint Backlog that details the time it will take to do that work
- 8 hour limit

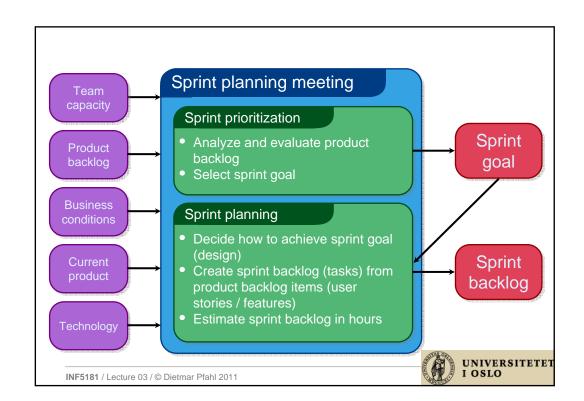
Sprint Review Meeting

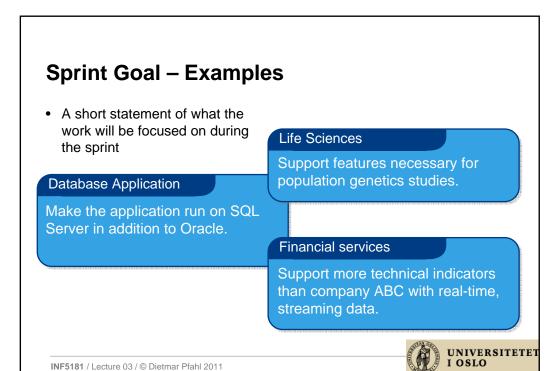
- Review the work that was completed and not completed
- Present the completed work to the stakeholders (a.k.a. "the demo")
- Incomplete work cannot be demonstrated
- 4 hour time limit

Sprint Retrospective

- All team members reflect on the past sprint.
- Make continuous process improvement.
- Two main questions are asked in the sprint retrospective: What went well during the sprint? What could be improved in the next sprint?
- 3 hour time limit

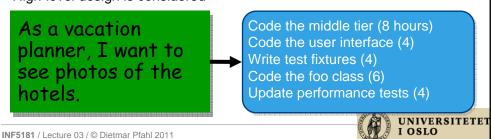






Sprint Planning Meeting

- Team selects items from the product backlog they can commit to completing
- · Sprint backlog is created
 - Tasks are identified and each is estimated (1-16 hours)
 - Collaboratively, not done alone by the Scrum Master
- · High-level design is considered



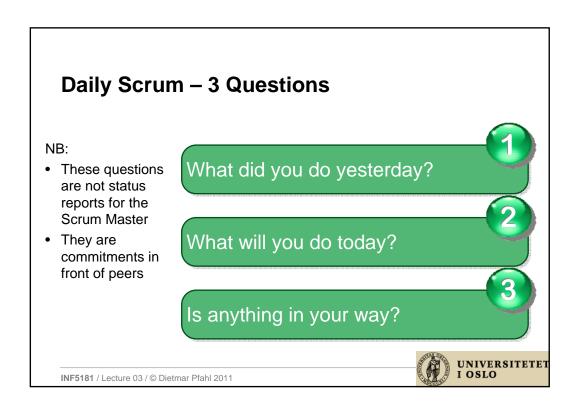
Daily Scrum

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- Parameters
 - Daily
 - 15-minutes
 - Stand-up
- · Not for problem solving
 - Whole world is invited
 - Only team members, Scrum Master, product owner, can talk
- Helps avoid other unnecessary meetings







Sprint Review Meeting



- Team presents what it accomplished during the sprint
- Typically takes the form of a demo of new features or underlying architecture
- Informal
 - 2-hour prep time rule
 - No slides
- Whole team participates
- · Invite the world



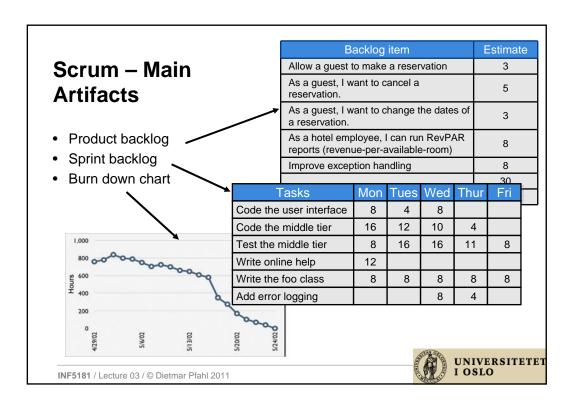
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Sprint Retrospective

- · Periodically take a look at what is and is not working
- Typically 15-30 minutes
- Done after every sprint
- Whole team participates
 - Scrum Master
 - Product Owner
 - Team
 - Possibly customers and others







Scrum - Artifacts

Product backlog

- The product backlog is a high-level document for the entire project. It contains backlog
 items: broad descriptions of all required features, wish-list items, etc. It is the "What" that will
 be built. It is open and editable by anyone and contains rough estimates of both business
 value and development effort. Those estimates help the Product Owner to gauge the
 timeline and, to a limited extent, priority.
 - For example, if the "add spellcheck" and "add table support" features have the same business value, the one with the smallest development effort will probably have higher priority, because the return-on-investment is higher.
- The product backlog is property of the Product Owner. Business value is set by the Product Owner. Development effort is set by the Team.

Sprint backlog

- The sprint backlog is a greatly detailed document containing information about how the
 team is going to implement the requirements for the upcoming sprint. Tasks are broken
 down into hours, with no task being more than 16 hours. If a task is greater than 16 hours, it
 should be broken down further. Tasks on the sprint backlog are never assigned; rather,
 tasks are signed up for by the team members as they like.
- The sprint backlog is property of the Team. Estimations are set by the Team.

Burn down chart

 The <u>burn down chart</u> is a publicly displayed chart showing remaining work in the sprint backlog. Updated every day, it gives a simple view of the sprint progress.



Product Backlog

- · The requirements
- A list of all desired work on the project
- Ideally expressed such that each item has value to the users or customers of the product
- Prioritized by the product owner
- Reprioritized at the start of each sprint





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| Sprint Backlog - Example | Core - Sprint 16 Backlog | Sprint Stat Date: | Sprint Feet Date: | Sprint Fee

Managing the Sprint Backlog

- Individuals sign up for work of their own choosing
 - Work is never assigned!
- · Estimated work remaining is updated daily
- Any team member can add, delete or change the sprint backlog
- Work for the sprint emerges
- If work is unclear, define a sprint backlog item with a larger amount of time and break it down later
- Update work remaining as more becomes known
- Visualisation → Burndown chart (see next slide)

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Tasks	Mon	Tues	Wed	Thur	Ш
Code the user interface	8	4	8		
Code the middle tier	16	12	10	7	
Test the middle tier	8	16	16	11	
Write online help	12				
40 § 30 H 20 10	•				
0 Mon Tue	Wed	Thu	Fri		

Scalability of Scrum



Scrum of Scrums of ...

- Typical individual team is 7 ± 2 people
 - Scalability comes from teams of teams
- · Factors in scaling
 - Type of application
 - Team size
 - Team dispersion
 - Project duration
- Scrum has been used on multiple 500+ person projects (e.g., SAP)

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Choosing a Process Model is Difficult!

- What you should first decide is whether you actually need a prescriptive process model.
- To make the choice it is important to know your organization/project.
 - What characteristics does the project have?
 - What characteristics affect the choice of the process model?
 - Can we use the same model everywhere, or do we need variants (a repertoire of different models)?

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How Much Structure is needed/wanted? Process discipline (support/enforcement)

Low High
Formality of product (specification/validation)

Low Strict

Communication

Informal Formal

Number of check points

Few Many

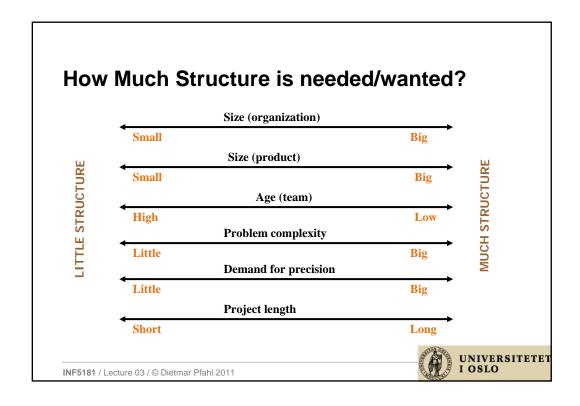
Experience

Much Little

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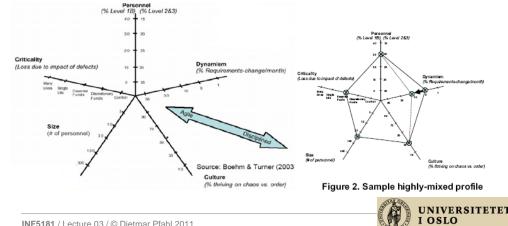
LITTLE STRUCTURE





How much Agility is Recommended? Source: Boehm, B.; Turner, R.; Observations on balancing discipline and agility,

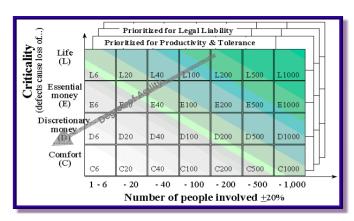
Proceedings of the Agile Development Conference, 2003. ADC 2003. Page(s):32-39



Alistair Cockburn - Project Categorizing

"Any one methodology is likely to be appropriate for only one of the boxes on one of the planes. Thus, at least 150 or so methodologies are needed!"

[Alistair Cockburn: Selecting a Project 's Methodology. IEEE Software 17(4): (2000)]





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'Rules of thumb' for selecting process

- IF uncertainty is high
 - THEN use agile process
- IF complexity is high but uncertainty is not
 - THEN use incremental process
- IF uncertainty and complexity both low
 - THEN use waterfall process
- IF schedule is tight/fixed
 - THEN use agile or incremental approach

• ...



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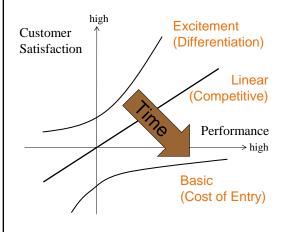
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Homework

- · Task:
 - Model the process of surveying "Customer Satisfaction" using the Kano-Model
 - Specify activities, artifacts, roles, tools/techniques/methods
 - Use either the graphical or the table notation



The Kano-Model



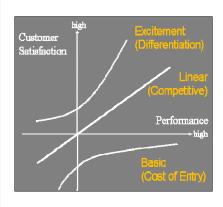
Five dimensions of quality:

- "Basic quality" satisfies basic "musthave" needs which probably do not even need to be specified.
- "Competitive quality" satisfies expressed needs (usually in requirement specification).
- "Excitement quality" satisfies latent needs, needs which are there but which the user hasn't expressed and/or is himself/herself aware of
- "Indifference quality" needs which are covered but which user is indifferent to
- "Reverse quality" qualities which the customer do not want

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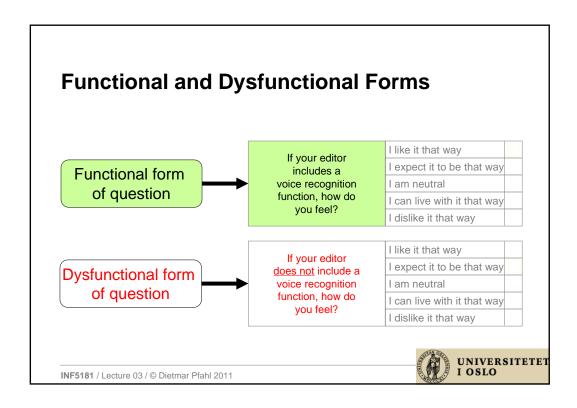
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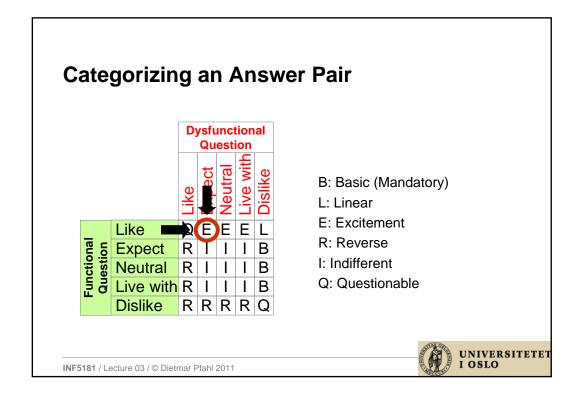
The Kano-Model – Surveying Users

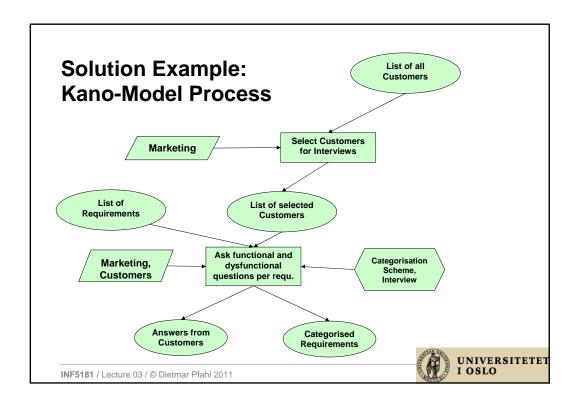


- To assess whether a feature is basic, linear, or exciting we can:
 - Sometimes guess
 - Survey a small set of users (20-30)
- · We ask two questions:
 - A functional question:
 How do you feel if a feature is present?
 - A dysfunctional question:
 How do you feel if that feature is absent?









Structure of Lecture 03

- Hour 1:
 - Light-weight (agile) processes / Evolutionary development
 - XP, Crystal and Scrum
- Hour 2:
 - Scrum (cont'd)
 - Choosing the right process (model)
- Hour 3:
 - Homework exercise
 - Question/answer session about project



Project Assignment – Task

Task:

- Prepare a (realistic) software process improvement plan for a software/systems development organization
- · A project template with detailed guidelines is available
- The scope of the SPI plan could be (examples):
 - complete process
 - a sub-process of the complete process
 - an activity of a sub-process
 - a method/technique used in an activity

– ...

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Project Schedule

2 marks penalty If presentation is NOT given

- 06-Oct-2011: **Student Presentation** (5 min, mandatory)
 - Should cover Section 1 of Report Template
- 20-Oct-2011: Draft Report (mandatory)
 - Should cover Sections 1 to 3 of Report Template
 - Deliver by email to dietmarp@ifi.uio.no no later than 13:30
 - You will receive feedback (by email) within 2 weeks
- 06-Dec-2011: **Final Report** (mandatory)
 - Should cover all Sections of Report Template
 - Deliver by email to dietmarp@ifi.uio.no no later than 19:59



Project Assignment – Report Template

Introduction

1 Introduction

<In this section describe the SPI context, method, issues, and goals> <Length of Section 1 = approx. 1 page>

1.1 Context description

<In this sub-section briefly describe the organisational context in which the SPI initiative takes place>

1.2 Method

<In this sub-section briefly describe the software process improvement method(s) applied in the SPI initiative, e.g., process modelling, measurement, PROFES, GQM, Plan-Do-Check-Act, ... >

1.3 Issues

<In this sub-section describe the issues that shall be addressed/overcome by the SPI initiative>

1.4 Goals

<In this sub-section describe in precise terms, which process-related performance measures (sometimes called: indicators or metrics) shall be improved and by how much; performance measures can relate to activities, artefacts, and roles/people>



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Project Assignment – Topic Ideas

Examples of problems and related improvement goals:

- Customers find too many defects Improve software quality
- Inaccurate planning / estimates Improve planning methods/models
- New technologies or standards make their way into the market (e.g., model-driven development/testing) Adapt existing processes to accommodate the new technology/standard
- Software is hard to maintain / difficult to evolve Improve software architecture
- Increasing competition Speed-up development, issue releases more frequently
- Customer are dissatisfied with deliveries More customer participation and more flexible process
- "Old-fashioned", heavy development process Modernize dev. processes, methods, and tools
- Little diffusion of competence, low motivation Improve training & enhance involvement of people

FIND A REALISTIC APPROACH TO SOLVING A REALISTIC PROBLEM.

MAKE USE Of YOUR IMAGINATION (but choose "probable" problems/goals/solutions).



Next Lecture

- Topic: Flow-based Agile Development (KANBAN)
- Date: 29 Sep 2011
- Instructor:
 - Dag Sjøberg



