



UNIVERSITETET I OSLO

Navn
Gate/vei
Postnummer/sted

Institutt for informatikk

Postboks 1080 Blindern
0316 Oslo

Gaustadalléen 23

Vår ref:
Deres ref:

Telefon: xx xx xx xx
Telefaks: xx xx xx xx

Gaustadalléen, M,D,Y

DET MATEMATISK-
NATURVITENSKAPELIGE
FAKULTET

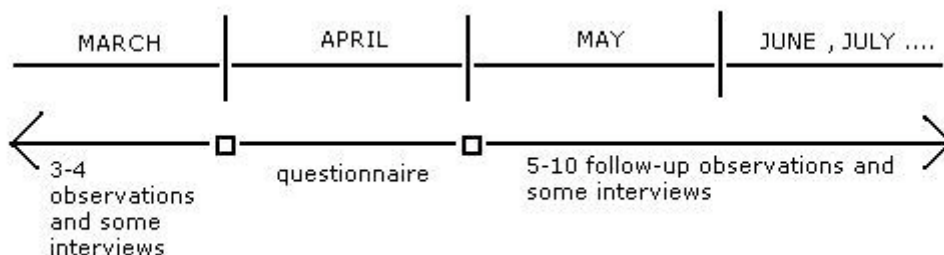
TO: Name, place

Fieldwork Application

I, (name), a master student at the Informatics Institute at University in Oslo will conduct my research at (place). It is a part of the longterm agreement and cooperation between the Institute and (the place's) IT-department that involves many researchers, PHD and master students who look at the different aspects of implementation and use of IT-systems. My case will be focused on the use of (e.g. portal X).

The research will target three main users of the portal which includes the (e.g. doctors), (e.g. nurses) and (e.g. secretaries). The methods that will be used are qualitative research such as observations, interviews and review of documents, and quantitative research such as questionnaire. My research will be divided into three consecutive parts: preliminary observations and interviews, questionnaire, follow-up observations and interviews. I will first conduct three to four observations in addition to in depth-interviews before writing the questionnaire. In doing so, I will be able to get an overview on what questions should be considered on the questionnaire. After gathering the feedback from the questionnaire, I will conduct a minimum of five and a maximum of ten follow-up observations plus some interviews.

Target flow of data gathering:



I have already signed in the “Place’s taushetserklæring” and a copy can be retrieved through NAME at the IT-department. I’m also processing my application to Datatilsynet regarding the privacy law on information gathered at the health sector. A copy of an interview agreement, which I am going to use on all my interviews, will also be attached.

My working problem statement

Place is considered as one of the busiest and complex university hospitals in Norway. More than a hundred installed based systems running independently make it hard and difficult to adopt changes. During the past few years, the hospital is experiencing a transitional stage from digitizing its paper records and documents in order to decrease the burden of work load on the archive and to reduce the availability of paper documents as much as possible. Its goal is to become a “paper-free hospital” on the year 2007. Health providers and fellow workers confront and will be confronted with the new challenges and expectations that will surely affect their present work situation. But how will they tackle these conditions will be one scope of my paper.

The availability of portal X as one of the five strategies of CSAM (Clinical System All Merged) gives its users freedom to choose on how will they adopt themselves on the coming major transformation that the hospital will meet. I will also discuss users’ view of the portal, its significance for them and what opportunities, benefits or none of these will the portal enable to bring them. I will also study the users of the portal on how, why, how long and what are they using on the system.

Oslo, DATE

(Name)
(master student, Inst. for Informatikk)

INTERVIEW AGREEMENT

As part of fulfilling the requirements of a master degree at University of Oslo (name) will conduct a number of interviews that will form the basis of the research that shall be expressed his/her master thesis.

The purpose of the thesis is to get an overview on how the users of the (portal X) manage to use the new system at (the place). It will include questions such as how they use the portal on what basis, how long are they using the portal, why are they using the portal, what part of the portal are they using the most or the least and how will it affect their work situation and routines. To sum it up, only the users' views, experiences and comments will be studied. No other sensitive material such as patient information will be included on the research.

The interview will be recorded by means of digital audio recording and transcriptions.

Access to original transcripts, and to any recorded material, will be limited to the researcher conducting the interviews, the thesis advisor, and the thesis examiner. Under no circumstance will any transcripts, recorded material or any other material resulting from these interviews that may identify the interviewer be given to an outside body or agency.

The transcripts and any recorded material will be kept until the thesis is completed and graded, and thereafter destroyed.

The researcher may quote or paraphrase material obtained through the interviews in his/her thesis. When doing so, if the interviewee has requested anonymity (see Restriction #1 below). If the interviewee has requested anonymity no information that may identify the interviewee or his or her affiliations shall be used in the thesis. Any given names for individuals and companies shall be replaced with fictitious ones that bear no resemblance to the real names, and only sex and age will be listed.

The interviewee may reserve the right to edit or withdraw the interview (see Restriction #2 below). If this restriction is ticked, the interviewee will receive a transcript of the whole interview, or the part of it that is deemed relevant, as soon as a transcript exists. If this is the case, only the parts of the interview that has been transcribed and approved can be used at later stages in the project. Upon receipt of a transcript, the interviewee should notify the researcher whether he/she approves the transcript, or request changes. If the interviewee does not approve the transcript, or if there is no agreement about how to change the transcript, the interview is declared withdrawn and shall not be used for any intent or purpose.

Before an interview is conducted, two signed copies of this agreement should exist. One is kept by the interviewer, the other by the interviewee.

By signing below, the interviewer affirms that he/she has explained the conditions of the interview, as described in this agreement, as well as the nature and purpose of the research project the interview will be used to elucidate.

By signing below the interviewee affirms that he/she have read the above, and has consented to the interview, with the following restrictions (Tick with the symbol "v" all that applies. Use the symbol "o" if restrictions don't apply.):

___ (Restriction #1: Anonymity) All direct quotes and all paraphrased material must be anonymzed. In the thesis and in any other public and/or scholarly presentations derived from the material obtained by means of this interview.

___ (Restriction #2: Withdrawal) Transcripts of the interview shall be presented to the interviewee. The interviewee reserves the right to request changes to be made to the transcript, or to withdraw the interview if no agreement over changes is reached.

Date of Interview: _____ Place: _____

Name of Interviewer: _____

Signature: _____

Name of Interviewee: _____

Signature: _____

Should any of the above signatories have questions concerning their rights in this research initiative or as human subjects, they may contact the advisor of the interviewer.

Interviewer

Name:

Postal address:

Email address:

Adviser

Name:

Postal address: Institutt for Informatikk, PB 1080 Blindern , 0316 Oslo

Office telephone number:

Email address: